

COMMUNITY REFERRAL
FOR NYS HEALTH HOME CARE MANAGEMENT SERVICES FOR ADULTS

CNYHHN, Inc. is accepting referrals from the community for enrollment of eligible adults into Health Home Services.
Adults must meet all eligibility requirements to be considered for enrollment.

HEALTH HOME CARE MANAGEMENT SERVICES ELIGIBILITY

1. Adult currently has active Medicaid or Medicaid Managed Care; AND,
2. Adult resides in one of the following counties: Cayuga, Herkimer, Jefferson, Lewis, Madison, Oneida, Saratoga, St. Lawrence; AND,
3. Adult meets the NYS Department of Health Eligibility Criteria:
 - 2 or more chronic medical or mental health conditions (See List of Chronic Conditions), or
 - HIV/AIDS, or
 - Sickle Cell Disease, or
 - one or more serious mental illness; AND,
4. Adult has significant behavioral, medical, or social risk factors which can be addressed through care management.

HOW TO MAKE A REFERRAL

1. Complete the attached Community Referral Application Form.
2. Please make sure the Medicaid CIN Number is on the referral (this is two letters, followed by five numbers, and one letter) **Example: (AA12345A).**
3. Eligibility Category Information: Make sure to specify the diagnosis: **Example: (Serious mental Illness – 296.8 Bipolar Disorder NOS; Example: Other Chronic Conditions – COPD).**
4. Risk Factor – Give some detailed information concerning member's risk factors: **Example: (Member is at risk for hospitalization due to non-adherence with medication).**
5. No Referral can be processed without the member's consent form, which is included in the Referral. **Referral will not be processed without a consent per DOH; this can include noted verbal consent.** CONSENT TO DISCLOSURE OF HEALTH INFORMATION from CNYHHN Referral is needed.
6. If you are an agency assisting a member in completing a self-referral, make sure to list your contact information along with the member's information, as the Referral Coordinator may not be able to reach the member, which delays the referral process.
7. If Referrals are coming from an inpatient unit, please provide:
 - **Name of hospital and contact information for the Discharge Planner**
 - **Admission and planned discharge date**
 - **Reason for admission**
8. Send the completed application and consent via secure email or fax, or mail to:

CNYHHN, Inc.
268 Genesee Street, Suite 202
Utica, NY 13502
Referrals@cnyhealthhome.net
Fax: 315-624-9428
Questions? Call 1-855-784-1262
Be sure to include all pages in your submission!

Approved Adults will be assigned to a Care Management Agency who will conduct outreach and attempt to engage the Adult in Health Home Care Management Services. Health Home services are voluntary and the Adult will be asked to consent during the outreach and engagement process.

Adult Community Referral Application

Health Home Care Management Services

**PLEASE ATTACH SUPPORTING DOCUMENTATION, DIAGNOSIS AND SIGNED CONSENT
IN ORDER TO EXPEDITE THIS REFERRAL**

PLEASE PROVIDE THE FOLLOWING INFORMATION

Date of Referral:	Date of Birth:	Gender:	Medicaid CIN#: <i>Required to process</i>
Name:			
Address:		Medicaid Managed Care Organization Name (if known):	
County of Residence: <i>Cayuga, Herkimer, Jefferson, Lewis, Madison, Oneida or St. Lawrence</i>		Social Security# if CIN unavailable:	
Best way for care manager to contact:			
Indicate any need for language/interpretation services; specify language spoken if other than English:			
Specify Preferred or Recommended Care Management Agency, if any: Why are you selecting this Agency?			

CONTACT INFORMATION FOR PERSON COMPLETING REFERRAL

Name:	Title:
Organization:	
Phone:	Email:
Is referral from an embedded site (Yes or No)?	If yes, which site?

ELIGIBILITY INFORMATION

1. Does Individual have significant behavioral, medical, or social risk factors which can be addressed through care management? Check all that apply

☐	Probable risk for adverse event, e.g. death, disability, or nursing home admission	☐	Lack of, or inadequate connectivity with healthcare
☐	Learning or cognition issues	☐	Recent release from inpatient setting
☐	Deficits in activities of daily living such as dressing, eating, etc.	☐	Non-adherence to treatments or medication(s), or difficulty managing medications
☐	Other (please describe):		

Name:

ELIGIBILITY INFORMATION (CONTINUED)

1. Does Individual have ONE single qualifying condition of a Serious Mental Illness, Sickle Cell Disease, or HIV/AIDS, or TWO or more chronic conditions? Check all that apply

SINGLE QUALIFYING CONDITION

Serious Mental Illness

HIV/AIDS

Sickle Cell Disease

OR, 2 OR MORE CHRONIC CONDITIONS: please check at least 2 on list below

Health Home Chronic Conditions, in alphabetical order

Acquired Hemiplegia and Diplegia
Acquired Paraplegia
Acquired Quadriplegia
Acute Lymphoid Leukemia w/wo Remission
Acute Non-Lymphoid Leukemia w/wo Remission
Alcoholic Liver Disease
Alcoholic Polyneuropathy
Alzheimer's Disease and Other Dementias
Angina and Ischemic Heart Disease
Anomalies of Kidney or Urinary Tract
Apert's Syndrome
Aplastic Anemia/Red Blood Cell Aplasia
Ascites and Portal Hypertension
Asthma
Atrial Fibrillation
Attention Deficit / Hyperactivity Disorder
Benign Prostatic Hyperplasia
Bi-Polar Disorder
Blind Loop and Short Bowel Syndrome
Blindness or Vision Loss
Bone Malignancy
Bone Transplant Status
Brain and Central Nervous System Malignancies
Breast Malignancy
Burns - Extreme
Cardiac Device Status
Cardiac Dysrhythmia and Conduction Disorders
Cardiomyopathy
Cardiovascular Diagnoses requiring ongoing evaluation and treatment
Cataracts
Cerebrovascular Disease w or w/o Infarction or Intracranial Hemorrhage
Chromosomal Anomalies
Chronic Alcohol Abuse and Dependency
Chronic Bronchitis
Chronic Disorders of Arteries and Veins
Chronic Ear Diagnoses except Hearing Loss
Chronic Endocrine, Nutritional, Fluid, Electrolyte and Immune Diagnoses
Chronic Eye Diagnoses
Chronic Gastrointestinal Diagnoses
Chronic Genitourinary Diagnoses

Chronic Gynecological Diagnoses
Chronic Hearing Loss
Chronic Hematological and Immune Diagnoses
Chronic Infections Except Tuberculosis
Chronic Joint and Musculoskeletal Diagnoses
Chronic Lymphoid Leukemia w/wo Remission
Chronic Metabolic and Endocrine Diagnoses
Chronic Neuromuscular and Other Neurological Diagnoses
Chronic Non-Lymphoid Leukemia w/wo Remission
Chronic Obstructive Pulmonary Disease and Bronchiectasis
Chronic Pain
Chronic Pancreatic and/or Liver Disorders (Including Chronic Viral Hepatitis)
Chronic Pulmonary Diagnoses
Chronic Renal Failure
Chronic Skin Ulcer
Chronic Stress and Anxiety Diagnoses
Chronic Thyroid Disease
Chronic Ulcers
Cirrhosis of the Liver
Cleft Lip and/or Palate
Coagulation Disorders
Cocaine Abuse
Colon Malignancy
Complex Cyanotic and Major Cardiac Septal Anomalies
Conduct, Impulse Control, and Other Disruptive Behavior Disorders
Congestive Heart Failure
Connective Tissue Disease and Vasculitis
Coronary Atherosclerosis
Coronary Graft Atherosclerosis
Crystal Arthropathy
Curvature or Anomaly of the Spine
Cystic Fibrosis
Defibrillator Status
Dementing Disease
Depression
Depressive and Other Psychoses
Developmental Language Disorder
Developmental Delay NOS/NEC/Mixed
Diabetes w/wo Complications
Digestive Malignancy

NAME:	
	Disc Disease and Other Chronic Back Diagnoses w/wo Myelopathy
	Diverticulitis
	Drug Abuse Related Diagnoses
	Ear, Nose, and Throat Malignancies
	Eating Disorder
	Endometriosis and Other Significant Chronic Gynecological Diagnoses
	Enterostomy Status
	Epilepsy
	Esophageal Malignancy
	Extrapyramidal Diagnoses
	Extreme Prematurity - Birthweight NOS
	Fitting Artificial Arm or Leg
	Gait Abnormalities
	Gallbladder Disease
	Gastrointestinal Anomalies
	Gastrostomy Status
	Genitourinary Malignancy
	Genitourinary Stoma Status
	Glaucoma
	Gynecological Malignancies
	Hemophilia Factor VIII/IX
	History of Coronary Artery Bypass Graft
	History of Hip Fracture Age > 64 Years
	History of Major Spinal Procedure
	History of Transient Ischemic Attack
	HIV Disease
	Hodgkin's Lymphoma
	Hydrocephalus, Encephalopathy, and Other Brain Anomalies
	Hyperlipidemia
	Hypertension
	Hyperthyroid Disease
	Immune and Leukocyte Disorders
	Inflammatory Bowel Disease
	Intestinal Stoma Status
	Joint Replacement
	Kaposi's Sarcoma
	Kidney Malignancy
	Leg Varicosities with Ulcers or Inflammation
	Liver Malignancy
	Lung Malignancy
	Macular Degeneration
	Major Anomalies of the Kidney and Urinary Tract
	Major Congenital Bone, Cartilage, and Muscle Diagnoses
	Major Congenital Heart Diagnoses Except Valvular
	Major Liver Disease except Alcoholic
	Major Organ Transplant Status
	Major Personality Disorders
	Major Respiratory Anomalies
	Malfunction Coronary Bypass Graft
	Malignancy NOS/NEC
	Mechanical Complication of Cardiac Devices, Implants/Grafts
	Melanoma

	Migraine
	Multiple Myeloma w/wo Remission
	Multiple Sclerosis and Other Progressive Neurological Diagnoses
	Neoplasm of Uncertain Behavior
	Nephritis
	Neurodegenerative Diagnoses Except Multiple Sclerosis and Parkinson's
	Neurofibromatosis
	Neurogenic Bladder
	Neurologic Neglect Syndrome
	Neutropenia and Agranulocytosis
	Non-Hodgkin's Lymphoma
	Obesity (BMI at or above 25 for adults and BMI at or above the 85th percentile
	Opioid Abuse
	Osteoarthritis
	Osteoporosis
	Other Chronic Ear, Nose, and Throat Diagnoses
	Other Malignancies
	Pancreatic Malignancy
	Pelvis, Hip, and Femur Deformities
	Peripheral Nerve Diagnoses
	Peripheral Vascular Disease
	Persistent Vegetative State
	Phenylketonuria
	Pituitary and Metabolic Diagnoses
	Plasma Protein Malignancy
	Post-Traumatic Stress Disorder
	Postural and Other Major Spinal Anomalies
	Prematurity - Birthweight < 1000 Grams
	Progressive Muscular Dystrophy and Spinal Muscular Atrophy
	Prostate Disease and Benign Neoplasms – Male
	Prostate Malignancy
	Psoriasis
	Psychiatric Disease (except Schizophrenia)
	Pulmonary Hypertension
	Recurrent Urinary Tract Infections
	Reduction and Other Major Brain Anomalies
	Rheumatoid Arthritis
	Schizophrenia
	Secondary Malignancy
	Secondary Tuberculosis
	Sickle Cell Anemia
	Significant Amputation w/wo Bone Disease
	Significant Skin and Subcutaneous Tissue Diagnoses
	Spina Bifida w/wo Hydrocephalus
	Spinal Stenosis
	Spondyloarthropathy and Other Inflammatory Arthropathies
	Stomach Malignancy
	Tracheostomy Status
	Valvular Disorders
	Vasculitis
	Ventricular Shunt Status
	Vesicostomy Status
	Vesicoureteral Reflux

**CONSENT TO DISCLOSURE OF HEALTH INFORMATION FORM
PERMISSION TO USE AND DISCLOSE CONFIDENTIAL INFORMATION**

By signing this Consent Form, you permit people involved in your care to share your health information so that your doctors and other providers can have a complete picture of your health and help you get better care. Your health records provide information about your illnesses, injuries, medicines and/or test results. Your records may include sensitive information, such as information about HIV status, mental health records, reproductive health records, drug and alcohol treatment, and genetic information.

If you permit disclosure, your health information will only be used to provide you with medical treatment and related health and social services. This includes referral from one provider to another, consultation regarding care, provision of healthcare services, and coordination of care among providers. Your health information may be re-disclosed only as permitted by state and federal laws and regulations. These laws limit re-disclosure of information about your treatment at a substance abuse or mental health program, HIV related information, genetic records, and records of sexually transmitted illnesses.

Your choice to give or deny consent to disclose your health information will not be the basis for denial of health services or health insurance. You can withdraw your consent at any time by signing a Withdrawal of Consent Form and giving it to one of the providers listed in Attachment A. However, anyone who receives information while your consent is in effect may retain it. Even if you withdraw your consent, they are not required to return your information or remove it from their records. You are entitled to get a copy of this Consent Form after you sign it.

CONSENT TO DISCLOSURE OF HEALTH INFORMATION

1. The person whose information may be used or disclosed is:
Name: _____ Date of Birth: _____
2. The information that may be disclosed includes all records of diagnosis and health care treatment and all education records including, but not limited to: Mental health records, except that disclosure of psychotherapy notes is not permitted; Substance abuse treatment records; HIV related information; Genetic information; Information about sexually transmitted diseases; and Education records.
3. This information may be disclosed to the persons or organizations listed in Attachment A.
4. This information may be disclosed by any person or organization that holds a record described below, including those listed in Attachment A.
5. Use and disclosure of this information is permitted only as necessary for the purposes of the provision of delivery of health and social services, including outreach, service planning, referrals, care coordination, direct care, and monitoring of the quality of service.
6. This permission expires on _____ (date).
7. I understand that this permission may be revoked. I also understand that records disclosed before this permission is revoked may not be retrieved. Any person or organization that relied on this permission may continue to use or disclose health information as needed to complete treatment.

I am the person whose records will be used or disclosed, or that individual's personal representative. (If personal representative, parent, or guardian, please enter relationship _____) I give permission to use and disclose my records as described in this document.

Signature

Date

CONSENT TO DISCLOSURE OF HEALTH RECORDS– ATTACHMENT A
CNYHHN, INC.

Health information may be disclosed for purposes of treatment to the people and organizations listed below:

Cayuga County
• CNYHHN, Inc. Care Management • Salvation Army
Herkimer County
• ACR Health • Building Blocks • CNYHHN, Inc. Care Management • Helio Health • ICAN • Salvation Army • The Neighborhood Center
Jefferson County
• ACR Health • Bridging the Gap Care Management • Children’s Home/Care Coordination of Northern New York • THRIVE Wellness and Recovery
Lewis County
• ACR Health • Bridging the Gap Care Management • Children’s Home/Care Coordination of Northern New York • Helio Health • THRIVE Wellness and Recovery
Madison County
• ACR Health • Building Blocks • CNYHHN, Inc. Care Management • Helio Health • ICAN • Salvation Army

Oneida County
• ACR Health • Building Blocks, LLC • CNYHHN, Inc. Care Management • Helio Health • ICAN • The Neighborhood Center, Inc. • Presbyterian Residential Community • Salvation Army
Saratoga County
• Building Blocks • St. Catherine's Center for Children
St. Lawrence County
• ACR Health • Bridging the Gap Care Management • Children's Home/Care Coordination of Northern New York • St. Lawrence County Community Services • THRIVE Wellness and Recovery • United Helpers Mosaic